

# CITY OF MANSFIELD

*Economic Development*  
301 South Main Street, Suite 100  
Mansfield, TX 76063  
[www.mansfield-texas.com](http://www.mansfield-texas.com)



## Meeting Minutes

Tuesday, July 7, 2009

6:00 PM

City Hall - Council Chambers

**Mansfield Economic Development Corporation**

### 1. CALL MEETING TO ORDER

*The meeting was called to order by Jerry Heftler at 6:04 p.m.*

**Absent** 2 - Ben King and Charles Williams

**Present** 3 - Steven Matkovich; Heather Harris Beagles and Jerry Heftler

### 2. PUBLIC COMMENTS

*John Unangst  
363 Aviator Drive, Fort Worth, TX 76179*

*Mr. Unangst spoke in favor of the Jett Express Carwash project and was available for any questions.*

### 3. APPROVAL OF MINUTES

#### 09-1503

Regular Meeting Minutes June 2, 2009

*Heather Harris Beagles made the motion to approve the meeting minutes of June 2, 2009 with the correction on page 3 to change the names listed as voting "nay" to "aye" as stated in the recap. Motion seconded by Steven Matkovich.*

*Motion Carries 3-0*

#### **Approval of Minutes**

**Aye:** 3 - Steven Matkovich; Heather Harris Beagles and Jerry Heftler

**Nay:** 0

**Absent:** 2 - Ben King and Charles Williams

**Abstain:** 0

#### 09-1504

Special Meeting Minutes June 17, 2009

*Heather Harris Beagles made the motion to approve the meeting minutes of June 17, 2009. Motion seconded by Steven Matkovich.*

*Motion Carries 3-0*

#### **Approval of Minutes**

**Aye:** 3 - Steven Matkovich; Heather Harris Beagles and Jerry Heftler

**Nay:** 0

**Absent:** 2 - Ben King and Charles Williams

**Abstain:** 0

### 4. FINANCIALS

09-1505

Presentation of Mansfield Economic Development Corporation Cash Report

*Jerry Heftler stated that the Board has had a chance to review the financials and asked the Board if they had any questions for Scott Welmaker regarding the financials.*

*Steven Matkovich asked Scott Welmaker of the two projects listed complete, what information has to be gathered to release the payment.*

*Scott Welmaker stated that before the payment can be released there are conditions stated in the economic development agreement that have to be met by the requesting company.*

09-1506

Presentation of Future Cash Position Report

09-1507

Presentation of MEDC Bond Fund Report

09-1508

Presentation of Summary of Contract Services Payments

*Scott Welmaker asked the Board to suspend the Summary of Contract Services Payments report until there were contract services payments to be made.*

*Jerry Heftler made the motion to direct Staff to suspend providing the Board with the Summary of Contract Services Payments report. Motion seconded by Heather Harris Beagles.*

*Motion Carries 3-0*

*VOTING AYES: Heftler, Beagles, Matkovich*

*VOTING NAY: None*

*ABSTENTIONS: None*

**5. RECESS INTO EXECUTIVE SESSION**

*The meeting recessed into executive session at 6:17 p.m.*

**6. RECONVENE INTO REGULAR SESSION**

*The meeting reconvened into regular session at 6:54 p.m.*

**7. TAKE ACTION PURSUANT TO EXECUTIVE SESSION**

*Heather Harris Beagles made the motion to award \$25,000.00 to Jett Express Carwash, Project 09-05 to be utilized for looping the waterline. Motion seconded by Steven Matkovich.*

*Motion Carries 3-0*

*VOTING AYES: Heftler, Beagles, Matkovich*

VOTING NAY: None

ABSTENTIONS: None

## **9. NEW BUSINESS**

### **09-1509**

Staff Update, Board Discussion and Possible Action regarding a request from the City Finance Department related to the traffic signal project at Mouser Way and North Main Street.

*Pat Jamison presented the request form the City Finance Department related to the traffic signal project at Mouser Way and North Main Street.*

*Heather Harris Beagles made the motion to deny payment related to the traffic signal project at Mouser Way and North Main Street. Motion seconded by Steven Matkovich.*

*Motion Carries 3-0*

**Approved**

**Aye:** 3 - Steven Matkovich; Heather HarrisBeagles and Jerry Heftler

**Nay:** 0

**Absent:** 2 - Ben King and Charles Williams

**Abstain:** 0

## **10. BOARD MEMBER COMMENTS**

*Steven Matkovich informed the Board and Staff that he completed the Sales Tax Training.*

*Jerry Heftler stated that last Wednesday or Thursday in the Wall Street Journal there was an article about "Shop Local" initiatives around the country. The article talked about the success that small communities were having with their campaigns. He spoke about one particular campaign that was a 3/50 campaign. If you spent \$50.00 at local merchants 3 times in a month and took your receipts to the chamber you would be given a discount coupon booklet for merchants in that particular city.*

## **11. STAFF COMMENTS**

### **09-1510**

Business Retention / Expansion Monthly Report

*Pat Jamison presented the Business Retention Report.*

### **09-1511**

Staff Update and Board Discussion Regarding List of New Business Activity

*Scott Welmaker presented the Board with the List of New Business Activity.*

## **12. ADJOURNMENT**

*Steven Matkovich made a motion to adjourn the meeting. Motion seconded Heather Harris Beagles.*

*Motion Carries 3-0*

*Jerry Heftler adjourned the meeting at 7:14p.m.*

**Adjourn**

**Aye:** 3 - Steven Matkovich; Heather HarrisBeagles and Jerry Heftler

**Nay:** 0

**Absent:** 2 - Ben King and Charles Williams

**Abstain:** 0

**CERTIFICATION**

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Craig Magnuson  
Attorney, City of Mansfield

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MEDC Staff