

# CITY OF MANSFIELD

*Economic Development*  
301 South Main Street, Suite 100  
Mansfield, TX 76063  
[www.mansfield-texas.com](http://www.mansfield-texas.com)



## Meeting Minutes

Tuesday, May 5, 2009

6:00 PM

City Hall - Council Chambers

**Mansfield Economic Development Corporation**

**1. CALL MEETING TO ORDER**

*Scott Welmaker, Economic Development Director  
Richard Nevins, Assistant Economic Development Director  
Pat Jamison, Economic Development Specialist  
Tammy Taylor, Economic Development Assistant  
Craig Magnuson, City Attorney*

*The meeting was called to order by Jerry Heftler at 6:03 p.m.*

**Present** 5 - Steven Matkovich; Heather Harris Beagles; Ben King; Jerry Heftler and Charles Williams

**2. PUBLIC COMMENTS**

*No Public Comments*

**3. APPROVAL OF MINUTES**

[09-1429](#) Regular Meeting Minutes April 7, 2009

*Jerry Heftler made the motion to approve the meeting minutes of April 7, 2009.  
Motion seconded by Heather Harris Beagles.*

**Approved**

**Aye:** 5 - Steven Matkovich; Heather Harris Beagles; Ben King; Jerry Heftler and Charles Williams

**Nay:** 0

**Abstain:** 0

**4. FINANCIALS**

*Jerry Heftler stated that the Board has had a chance to review the financials and asked the Board if they had any questions for Scott Welmaker regarding the financials.*

*There were no questions.*

[09-1430](#) Presentation of Mansfield Economic Development Corporation Cash Report

[09-1431](#) Presentation of Future Cash Position Report

[09-1432](#) Presentation of MEDC Bond Fund Report

[09-1433](#) Presentation of Summary of Contract Service Payments

**6. RECONVENE INTO REGULAR SESSION**

*The meeting reconvened into regular session at 7:06 p.m.*

**7. TAKE ACTION PURSUANT TO EXECUTIVE SESSION**

*No Action Taken*

**8. BOARD MEMBER COMMENTS**

*No Board Comments*

**9. NEW BUSINESS**

[09-1434](#)

Staff Update, Board Discussion and Possible Action Regarding Annual MEDC Award for Local Business

*Pat Jamison opened discussion regarding an Annual Award for Local Business.*

*Heather Harris Beagles volunteered to work with Staff to create criteria for an Annual Award for Local Businesses.*

[09-1435](#)

Staff Update, Board Discussion and Possible Action Regarding List of New Business Activity

*Pat Jamison presented the Board with the List of New Business Activity.*

**10. OLD BUSINESS**

[09-1436](#)

Staff Update, Board Discussion and Possible Action Regarding Website Design and Development Contract

*Elyse McNabb presented the Board with the proposed Website Design and Development Contract*

*Charles Williams made the motion to accept the proposed contract with WebAdaptions not to exceed \$12,500.00. Ben King seconded the motion.*

*Motion Carries 5-0*

**Approved**

**Aye:** 5 - Steven Matkovich; Heather HarrisBeagles; Ben King; Jerry Heftler and Charles Williams

**Nay:** 0

**Abstain:** 0

**11. STAFF COMMENTS**

[09-1437](#)

Business Retention / Expansion Report

*Pat Jamison presented the Business Retention Report.*

**12. ADJOURNMENT**

*Charles William made a motion to adjourn the meeting. Motion seconded Ben King.*

*Motion Carries 5-0*

*Jerry Heftler adjourned the meeting at 7:46p.m.*

**Adjourn**

**Aye:** 5 - Steven Matkovich; Heather HarrisBeagles; Ben King; Jerry Heftler and Charles Williams

**Nay:** 0

**Abstain:** 0

**CERTIFICATION**

\_\_\_\_\_  
Jerry Heftler, President

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MEDC Staff