

# CITY OF MANSFIELD

*Economic Development*  
301 South Main Street, Suite 100  
Mansfield, TX 76063  
[www.mansfield-texas.com](http://www.mansfield-texas.com)



## Meeting Minutes

Tuesday, April 7, 2009

6:00 PM

City Hall - Council Chambers

**Mansfield Economic Development Corporation**

## 1. CALL MEETING TO ORDER

*Scott Welmaker, Economic Development Director  
Richard Nevins, Assistant Economic Development Director  
Pat Jamison, Economic Development Specialist  
Tammy Taylor, Economic Development Assistant  
Craig Magnuson, City Attorney*

*The meeting was called to order by Jerry Heftler at 6:14 p.m.*

**Absent** 2 - Steven Matkovich and Ben King

**Present** 3 - Heather HarrisBeagles; Jerry Heftler and Charles Williams

## 2. PUBLIC COMMENTS

*No Public Comments*

## 3. APPROVAL OF MINUTES

[09-1396](#)

Regular Meeting Minutes March 3, 2009

*Charles William made the motion to approve the meeting minutes of March 3, 2009.  
Motion seconded by Heather Harris Beagles.*

*Motion Carries 3-0*

### **Approval of Minutes**

**Aye:** 3 - Heather HarrisBeagles; Jerry Heftler and Charles Williams

**Nay:** 0

**Absent:** 2 - Steven Matkovich and Ben King

**Abstain:** 0

## 4. FINANCIALS

*erry Heftler stated that the Board has had a chance to review the financials and asked the Board if they had any questions for Scott Welmaker regarding the financials.*

*Charles Williams asked Scott Welmaker if Lifetime Fitness was still in the process of gathering documents to submit to Staff for their economic development incentive money.*

*Richard Nevins stated that Lifetime Fitness left a voicemail on his cell phone stating that it would be another two weeks before they had all the documents to submit to Staff.*

*Scott Welmaker stated that the financials shows to date that the Mansfield Economic Development Corporation has received \$245,000.00 from gas wells. Another check was received last week in the amount of \$155,000.00 which will be reflected on the financials for the next meeting.*

[09-1397](#) Presentation of Mansfield Economic Development Corporation Cash Report

[09-1398](#) Presentation of Future Cash Position Report

[09-1399](#) Presentation of Summary of Contract Services Payments

**5. RECESS INTO EXECUTIVE SESSION**

*The meeting recessed into executive session at 6:17 p.m.*

**6. RECONVENE INTO REGULAR SESSION**

*The meeting reconvened into regular session at 7:20 p.m.*

**7. TAKE ACTION PURSUANT TO EXECUTIVE SESSION**

*No Action Taken*

**8. OLD BUSINESS**

[09-1402](#) Old Business - Staff Update, Board Discussion and Possible Action on Project 07-29 Mansfield Pointe

*Jerry Heftler asked the Board if there were any questions, changes or comments regarding the revised Project 07-29 Mansfield Pointe Economic Development Agreement.*

*No Board Comments.*

[09-1403](#) Staff Update, Board Discussion and Possible Action on Project 08-05 Hunter's Pointe

*Jerry Heftler asked the Board if there were any questions, changes or comments regarding the revised Project 08-05 Hunters Pointe Economic Development Agreement.*

*No Board Comments.*

[09-1404](#) Staff Update, Board Discussion and Possible Action on MEDC Board Orientation Tour

*Scott Welmaker stated that regarding the Board Orientation Tours, he would take any Board Member on a personal tour of the City at the Board member's convenience.*

**9. NEW BUSINESS**

09-1400

Staff Update, Board Discussion and Possible Action on MEDC Website

*Richard Nevins presented the new ideas and proposed contract with Web Adaptations for reconstructing and updating the existing Mansfield Economic Development website.*

*Board and Staff discussed the website redesign*

*Board asked for a side by side comparison with the key aspects from the "Request for Proposal"*

09-1401

Staff Update, Board Discussion and Possible Action Regarding FY 2009-2010 Proposed Budget

*Scott Welmaker presented the Board with the proposed FY 2009-2010 Budget.*

*Board and Staff discussed the proposed YF 2009-2010 Budget.*

*Heather Harris Beagles made the motion to approve the proposed FY 2009-2010 Budget. Motion seconded by Charles Williams.*

*Motion Carries 3-0*

**Approved**

**Aye:** 3 - Heather HarrisBeagles; Jerry Heftler and Charles Williams

**Nay:** 0

**Absent:** 2 - Steven Matkovich and Ben King

**Abstain:** 0

**10. BOARD MEMBER COMMENTS**

*Charles Williams asked Staff if someone from our department always attended City Council Meetings.*

*Scott Welmaker stated that he always attends the City Council meetings through the Staff Comments if the Mansfield Economic Development Corporation does not have something on the agenda.*

*Charles Williams requested Staff to provide a list of approved projects, zoning changes and other development related decisions from Council in the Board packet.*

*Jerry Heftler asked the Board if there were any support for putting an agenda item regarding giving a local Mansfield business an award from the Mansfield Economic Development Corporation.*

*The Board said they have an interest, Jerry Heftler requested Staff to put the item on the next agenda.*

**11. STAFF COMMENTS**

09-1405

Staff Update, Board Discussion and Possible Action on Economic

Development Sales Tax Training

*Scott Welmaker presented the information needed for the 4A Sales Tax Training.*

[09-1406](#)

Staff Update, Board Discussion and Possible Action Regarding May 5th Board Meeting

*Scott Welmaker stated that He and Richard Nevins would be out for the May 5th Board meeting and Pat Jamison would be facilitating the meeting.*

[09-1407](#)

Business Retention / Expansion Monthly Report

*Pat Jamison presented the Business Retention Report.*

**12. ADJOURNMENT**

*Heather Harris Beagles made a motion to adjourn the meeting. Motion seconded Charles Williams.*

*Motion Carries 3-0*

*Jerry Heftler adjourned the meeting at 8:11p.m.*

**Adjourn**

**Aye:** 3 - Heather HarrisBeagles; Jerry Heftler and Charles Williams

**Nay:** 0

**Absent:** 2 - Steven Matkovich and Ben King

**Abstain:** 0

**CERTIFICATION**

\_\_\_\_\_  
Jerry Heftler, President

\_\_\_\_\_  
MEDC Staff